

OFFICE USE ONLY

DATE PAID \_\_\_\_\_  
AMOUNT \$ \_\_\_\_\_  
CHECK # \_\_\_\_\_  
CASH \_\_\_\_\_

VISA - MC - DISCOVER - DEBIT  
MONTHLY INSTALLMENT PLAN  
8 - 9 - 10

INSTALLMENT AMOUNT \$ \_\_\_\_\_  
REGISTRATION FEE \$ \_\_\_\_\_  
PRODUCTION PACKAGE \$ \_\_\_\_\_  
CONVENIENCE FEE \$ \_\_\_\_\_  
TOTAL \$ \_\_\_\_\_



# Wilkins School of Dance



3750 Virginia Beach Blvd. Suite 30-31  
Virginia Beach, VA 23452  
757 340-2177

OFFICE USE ONLY

CLASS PLACEMENT \_\_\_\_\_  
OPTIONAL  
CLASS PLACEMENT \_\_\_\_\_  
CLASS TYPE \_\_\_\_\_

THIS STUDENT IN MULTIPLE CLASSES

CLASS PLACEMENT \_\_\_\_\_  
CLASS TYPE \_\_\_\_\_

## 2019-2020 REGISTRATION FORM

**Registration Fee + First Installment + Production Fee**

**Registration is \$65.00 (2-\$125.00) (Unlimited-\$175.00)**

**SEPTEMBER 1<sup>ST</sup> REGISTRATION IS \$75.00 (2-\$150.00) (UNLIMITED-\$200.00)**

**Subsequent registration after 1<sup>st</sup> year is \$25.00 per student.**

**A separate form must be submitted for each student.**

Date \_\_\_\_\_

Student's Name \_\_\_\_\_

Date of Birth month \_\_\_\_\_ day \_\_\_\_\_ year \_\_\_\_\_ Current Age \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone Mom \_\_\_\_\_ Cell Phone Dad \_\_\_\_\_

Email Address Please print carefully! \_\_\_\_\_ @ \_\_\_\_\_

Years of Dance Training Completed \_\_\_\_\_ Studio Name and location \_\_\_\_\_

Year First Attending Dance School \_\_\_\_\_

Academic School Attending In September \_\_\_\_\_

Grade \_\_\_\_\_ Time Arriving Home \_\_\_\_\_

Extra Curricular Activities Days/times if known \_\_\_\_\_

Days & Earliest Times for Dance in September \_\_\_\_\_

Is there anything specific that we should know about this student? Allergies, Attention Difficulties, Health Concerns, etc. \_\_\_\_\_

How did you hear about us? \_\_\_\_\_  
Saw the Studio or the Sign in passing \_\_\_\_\_ Tidewater Parent Ad \_\_\_\_\_ TV Ad Nickelodeon \_\_\_\_\_ TV Ad Cartoon Network \_\_\_\_\_  
Other \_\_\_\_\_ Friend recommended \_\_\_\_\_ Friend's name \_\_\_\_\_

Mother's Name: \_\_\_\_\_

Occupation: \_\_\_\_\_

Employer's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Father's Name: \_\_\_\_\_

Occupation: \_\_\_\_\_

Employer's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Emergency Contact Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Relationship: \_\_\_\_\_

I have read, understand, and agree to the policies and procedures listed in the Wilkins School of Dance Brochure, the Policy Agreement and/or web site.

I allow all pictures and film taken of my minor child to be used for publicity purposes for the Wilkins School of Dance. I hereby indemnify and hold harmless against any and all claims of damages arising out of taking or use of Pictures or Videos of my minor child.

Parent's Signature \_\_\_\_\_

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PARENT RECEIVED:

WELCOME LETTER \_\_\_\_\_ STUDIO CALENDAR \_\_\_\_\_

PAYMENT BOOK \_\_\_\_\_ STUDIO MAGNET \_\_\_\_\_

STUDIO GREEN BAG \_\_\_\_\_

ADDITIONAL FORMS ATTACHED:

SIGNED POLICY AGREEMENT FORM \_\_\_\_\_

DANCEWEAR FITTING \_\_\_\_\_

# Wilkins School of Dance

## Policy Agreement 2019-2020

Tuition Rates are subject to change.

All Registration Fees, Tuition, Dancewear, Costume and Production Package Fees are nonrefundable. There is no deduction for missed lessons. **Initial** \_\_\_\_\_

Tuition is due on the first of each month. Accounts paid or received after the 10<sup>th</sup> of the month are automatically assessed a \$15.00 late fee. **Initial** \_\_\_\_\_

Tuition, Dancewear, and Costume accounts must remain current. Any student whose account is consistently delinquent will not be permitted to take class until payment is made. **Initial** \_\_\_\_\_

Parents are responsible for tuition payments in full until the studio owner is notified in writing of a student's withdrawal.

Please Note: Classes are scheduled based on a minimum number of students in a class.

30 days written withdrawal notice is required prior to withdrawal and tuition for the 30 days is due plus a \$50.00 early withdrawal penalty fee per student in family. **Initial** \_\_\_\_\_

Military or Work Related transfers out of the area will not incur these fees provided advance written notification is given!

Other circumstances considered on an individual basis.

Only at that time will any adjustment be made on the remaining tuition. **Initial** \_\_\_\_\_

The Studio has always been fair with our Parents!

There is a \$30.00 charge for returned checks. We do NOT redeposit checks returned for any reason. They must be redeemed with cash or money order. Two returned checks will result in accepting future payment by cash or money order only! **Initial** \_\_\_\_\_

I understand that pictures of my child may be used in promotional material and/or the WilkinsDanceVB.com web site.

All dancewear and dance shoes must be purchased through the studio including tights. Dancewear purchased at other stores will NOT be permitted. The Class Dress Code is strictly observed. **Initial** \_\_\_\_\_

All students will participate in our annual Dress Rehearsal and Recital as well as Picture Day. **Initial** \_\_\_\_\_

Students not attending Dress Rehearsal will not be allowed to participate in the recital. No exceptions.

Recital Costume Deposits (\$85.00 per costume for child sizes and \$95.00 per costume for adult sizes) are required in November and the balance is due by December 10<sup>th</sup>. Costume Deposits made after the Due Date will be assessed a \$15.00 per costume Late Fee. Costume deposits include accessories and are the bulk of the cost. **Initial** \_\_\_\_\_

Costumes not paid for will NOT be ordered. **Initial** \_\_\_\_\_

**If TUITION is delinquent any payments will go toward the outstanding tuition balance first!** **Initial** \_\_\_\_\_

**Costumes can not be released until All Accounts are current and in good standing, NO EXCEPTIONS.** **Initial** \_\_\_\_\_

The number of recital costumes required is the decision of the studio.

Admission will be charged for the recital performance to all non-student dancers including parents. **Initial** \_\_\_\_\_

A non-refundable Performance Production Package Fee is charged to each family and due in full with registration

This package includes a Performance T-Shirt and CD of performance numbers (for each dancer @ \$25.00), one Recital Performance DVD (1 only @ \$40.00 for each family).

This is a required purchase. **Initial** \_\_\_\_\_

*I have read and understand the above policy agreement. By signing I agree to adhere to Wilkins School of Dance policies and procedures as listed above, in the studio brochure and on the website.*

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

Student Dancers in family 1. \_\_\_\_\_ 2. \_\_\_\_\_

3. \_\_\_\_\_ 4. \_\_\_\_\_ 5. \_\_\_\_\_